

To: Members of the Upper NY Conference of the United Methodist Church Dental Plan

Re: 2016 Employee Dental Benefits and Open Enrollment

Date: July 20, 2016

Dental Insurance

We are pleased to inform you that there will be a change in our dental insurance offering. The change in dental plans and provider will take place on August 1, 2016 however, the Conference will absorb any difference in monthly premiums for the month of August. Your new premiums (if you elect the buy up plan) will be effective September 1, 2016.

Our dental plan will be changing to MetLife as the insurance carrier. We have been able to negotiate what we believe are comparable or better plans at lower rates. Both the "Base Plan" and the "Buy-Up Plan" still have coverage whether you use an in-network or out-of-network dentist. To access benefits after August 1, use MetLife Policy # 5938344 and your social security number.

Going forward the "Base Plan" will essentially not change. There is coverage under the "Base Plan" for preventive and basic services. MetLife was able to mirror that plan, so for those individuals enrolling in the "Base Plan", your experience should be very similar to what you had with our former carrier.

The "Buy-Up Plan" has been enhanced, however, to provide coverage for implant services under the major category. In addition, the "Buy-Up Plan" with MetLife has coverage for endodontics, (root canal services), periodontics-maintenance and anesthesia under the basic co-pay structure.

Action is required if you wish to enroll in the Buy-Up Plan for this plan year (August 2016 – July 2017). A benefit summary from MetLife is attached to assist in making your dental plan election. The election form indicates the cost to you for electing the Buy-Up Plan.

Please contact Julie Valeski no later than 8/10/2016 with your election choice using the enclosed/attached election form. You can send election forms to the conference office, scan/email them to Julie Valeski at JulieValeski@unyumc.org, or fax them to 315-478-4869. If you have any questions, Julie can be reached at (315) 424-7878 ext. 303 or by email at JulieValeski@unyumc.org.

Note: 1. *If you are currently enrolled in the basic dental plan and do not want to make any changes, no action is required.*

2. *If you wish to elect the "Buy Up Plan" (even if you have been in the Buy-Up Plan) you need to complete and return the Election Form.*

3. *If you are adding or subtracting a dependent or spouse, you will need to complete an Enrollment Form.*