

Annual Report – Certified Lay Speaker

Initial Application or Request for Renewal

Report for year ending _____



Part 1) Data on the Lay Speaker

Name: _____
Address: _____
City/State/Zip: _____
Telephone: (H) _____ (Cell) _____
Email: _____
Name of District: _____
Name of Church: _____
Church address: _____
City/State/Zip: _____
Church Telephone: _____

Part 2) Status of the Lay Speaker

For initial application as a Certified Lay Speaker

1. What year did you complete your Basic Course? _____
2. What year did you complete your Advance Course? _____
3. Title of your Advance Course? _____

I have completed the required Lay Speaker courses as follows:

- | | |
|---|---|
| <input type="checkbox"/> Leading Worship – Date _____ | <input type="checkbox"/> Preaching – Date _____ |
| <input type="checkbox"/> Leading Prayer – Date _____ | <input type="checkbox"/> United Methodist Heritage – Date _____ |
| <input type="checkbox"/> Spiritual Gifts – Date _____ | <input type="checkbox"/> United Methodist Polity – Date _____ |

(Upon completion of the required course work, the Lay Speaker candidate will be examined by the district committee on Lay Servant Ministries and recommended to the conference committee on Lay Servant Ministries to be considered for certification.)

For renewal as a Certified Lay Speaker

1. What year did you first become certified as a Lay Speaker? _____
2. Date of last review of Lay Speaker status: _____
3. What year did you complete your last Advanced Course? _____
4. What was the title of your last Advanced Course? _____

Part 3) **REQUEST OF THE LAY SPEAKER**

I request recommendation of my pastor and my church council/charge conference to begin/renew as a Certified Lay Speaker for the ensuing year.

Date: _____ Lay Servant: _____

Part 4) **RECOMMENDATION OF THE PASTOR**

I recommend concurrence with the request of this person to begin/renew as a Certified Lay Speaker for the ensuing year.

Date: _____ Pastor: _____

Part 5) **RECOMMENDATION OF THE CHARGE CONFERENCE**

The charge conference of _____ (church/charge) recommends this person to begin/renew as a Certified Lay Speaker for the ensuing year.

Date: _____

District Superintendent, Presiding Elder or Church Council Chair

(To be completed by those requesting renewal as a Certified Lay Servant)

Part 6) MINISTRIES BY THE LAY SPEAKER

During the past year I have participated in ***caring ministries*** as follows:

- served as a volunteer in a care-giving institution
- provided one-on-one caring
- at a hospital, nursing home, or to a shut-in
- in membership/evangelism visitation
- served in caring/outreach projects (food pantry, prison ministry, etc.)
- other caring activities (please list) _____

During the past year I have participated in ***leading ministries*** as follows:

- served as member of committee, board, commission, council, task force, etc.
- as a volunteer at a community agency
- at my local church
- beyond my local church
- on my ___ District ___ Conference ___ Jurisdiction ___ General Church level
- other leading activities (please list) _____

During the past year I have participated in ***communicating ministries*** as follows:

- served as worship leader in _____ services
- delivered _____ devotional messages
- taught _____ classes
- shared my faith story
- brought message in _____ worship services
- other speaking activities (please list) _____

During the past year I have participated in additional opportunities for ministry as follows:

Part 7) PERSONAL AND SPIRITUAL GROWTH BY THE LAY SPEAKER

In what activities have you engaged and/or what books have you read or used during the past year to help you develop your devotional life; improve your understanding of the Bible; improve your understanding of The United Methodist Church; and to improve your skills in caring, leading, communicating and speaking?

Part 8) FEEDBACK BY THE LAY SPEAKER

Do you feel called to be in service in any area of ministry, either in the church or outside the church, in which you are not currently involved? yes no If yes, please list those areas below:

What additional training or support do you need or would suggest to further your ministry?

Give any recommendations you have for improving Lay Servant Ministries in your District or Conference.
