

1 **Board of Trustees**
 2 **Upper New York Annual Conference of the United Methodist Church**

3
 4 **Meeting Minutes**

5
 6 A meeting of the Board of Trustees was held on November 28, 2011, at 1:00 p.m., via
 7 conference call, the President being in the chair and the Secretary being present.

8
 9 The President determined that a quorum was present and called the meeting to order at 1:05
 10 p.m. Wendy Deichmann opened the meeting with prayer.

11
 12 **Board Members Present**

- | | |
|--------------------|-----------------|
| 13 Steve Butler | 18 John Jackson |
| 14 Deborah Byers | 19 Jackie Kraft |
| 15 Brooke Conklin | 20 Lee Mount |
| 16 Wendy Deichmann | 21 Tom Wolfe |
| 17 Essie Harding | |

22
 23 **Board Members Absent**

- | | |
|-------------------|-----------------------------|
| 24 Patricia Brown | 26 Wayne Butler |
| 25 Sherri Mackey | 27 Bill Gottschalk-Fielding |

28
 29 **Actions of September 12, 2011 Meeting**

30 By consensus, **the motions at the September 12, 2011 meeting, when a quorum was not present,**
 31 **were affirmed.**

32
 33 **Westover UMC Roof Repair**

34 The Trustees were asked by the Westover United Methodist Church to provide a grant or loan of
 35 up to \$10,000 to pay for a portion of the cost of replacing the roof of their church which was
 36 affected by recent flooding. The roof leaks were not caused by the flood, however, flood
 37 assistance funds will not be provided unless the roof is repaired.

38
 39 John Jackson moved and Wendy Deichmann seconded that **we recommend that the Westover**
 40 **United Methodist Church seek a loan for up to \$10,000 from another source and that the**
 41 **Trustees will co-sign such a loan if necessary provided that there are acceptable terms and**
 42 **conditions for that loan. If such a loan is not possible or if the cost of the loan is unacceptable,**
 43 **the Trustees will make a direct loan to the church of up to \$10,000 with terms and conditions**
 44 **acceptable to the board.** The motion was approved.

45
 46 **The board assigned Essie Harding and Patricia Brown (if she accepts) to work with the Westover**
 47 **UMC and come back to the board with the outcome and recommended terms and conditions for**
 48 **our approval. We will also ask Tom Clemow to assist in this matter.**

1 Lee Mount will ask Scott DelConte to provide an “off the shelf” set of terms and conditions for a
2 loan to a church or a list of items to be included in such terms and conditions. Lee will collaborate
3 with Essie Harding in reviewing and revising such terms and conditions and they will then be
4 reviewed by Scott.

5

6 **Showers UMC Roof Repair**

7 The Trustees are in the process of selling the Showers UMC church buildings. There is a roof that
8 is leaking and damaging the interior of the building.

9

10 John Jackson moved and Wendy Deichmann seconded that **approval is given to spend \$7,300 to**
11 **repair a roof at the Showers UMC.** The motion was approved.

12

13 **Next Meeting**

14 The face-to-face meeting that was scheduled for December 12 is cancelled.

15

16 Our next meeting will be a conference call meeting on Monday, December 12 at 12:30.

17

18 The President will poll Board members concerning a date for a one-day face-to-face meeting at the
19 end of January or beginning of February.

20

21 **Adjournment**

22 The meeting was adjourned at 2:10 p.m.

23



24

Lee Mount, Secretary